



Rizzetta & Company

# **Connerton West Community Development District**

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## **Board of Supervisors' Meeting February 4, 2019**

**District Office:  
12750 Citrus Park Lane, Suite 115  
Tampa, Florida 32625  
813.933.5571**

**[www.connertonwestcdd.org](http://www.connertonwestcdd.org)**

# **CONNERTON WEST COMMUNITY DEVELOPMENT DISTRICT AGENDA**

**February 4, 2019 at 6:00 p.m.**

At Club Connerton located at 21100 Fountain Garden Way, Land O Lakes, FL 34638.

<b>District Board of Supervisors</b>	Stewart Gibbons Richard Dombrowski James Jackson Ryan Becwar Vacant	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Greg Cox	Rizzetta & Company, Inc.
<b>District Attorney</b>	Alyssa Willson	Hopping Green & Sams, P.A.
<b>District Engineer</b>	Jordan Schrader	Clearview Land Design, P.L..

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at 813-933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**CONNERTON WEST COMMUNITY DEVELOPMENT DISTRICT**  
**DISTRICT OFFICE · 12750 CITRUS PARK LANE, SUITE 115 TAMPA, FL 33625**  
**www.connertonwestcdd.org**

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**Board of Supervisors**  
**Connerton West Community**  
**Development District**

January 29, 2019

**REVISED AGENDA**

Dear Board Members:

The Connerton West Community Development District regular meeting of the Board of Supervisors will be held on **Monday, February 4, 2019 at 6:00 p.m.** at Club Connerton, located at 21100 Fountain Garden Way, Land O' Lakes, FL 34638. The following is the revised agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
  - A.** Consideration of Minutes of the Board of Supervisors' Meeting held on January 7, 2019 ..... Tab 1
  - B.** Consideration of Operation and Maintenance Expenditures for December 2018 ..... Tab 2
  - C.** Consideration of Change Order 26 ..... Tab 3
  - D.** Ratification of Construction Requisitions 22-31 ..... Tab 4
- 4. BUSINESS ITEMS**
  - A.** Consideration of Appointment for Seat #4..... Tab 5
  - B.** Consideration of Resolution 2019-04;  
Designation of Officers ..... Tab 6
  - C.** Field Inspection Report/Responses..... Tab 7
    1. Landscape Proposals ..... Tab 8
  - D.** Consideration of Turf Removal & Replacement Proposals Tab 9
  - E.** Monthly Irrigation Report/Response ..... Tab 10
  - F.** Monthly Aquatic Service Update ..... Tab 11
  - G.** Discussion of Bond Re-funding Projects
  - H.** Presentation of Statutory Requirements for Website ..... Tab 12
  - I.** Discussion of Golf Carts Usage and the  
CDD Involvement ..... Tab 13
  - J.** Consideration of Bill of Sale ..... Tab 14
- 5. STAFF REPORTS**
  - A.** District Counsel
  - B.** District Engineer
  - C.** District Manager
    1. Financial Status Update
    2. Action Item List ..... Tab 15

- 6. AUDIENCE COMMENTS
- 7. SUPERVISOR REQUESTS
- 8. ADJOURNMENT

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,  
*Greg Cox*  
Greg Cox  
District Manager

cc: Alyssa Willson, Hopping Green & Sams, P.A.

## **Tab 1**

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**CONNERTON WEST  
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of Connerton West Community Development District was held on **Monday, January 7, 2019 and called to order at 4:01 p.m.** at Club Connerton, 21100 Fountain Garden Way, Land O' Lakes, FL 34638.

Present and constituting a quorum:

Stewart Gibbons	<b>Board Supervisor, Chairman</b>
Richard Dombrowski	<b>Board Supervisor, Vice-Chairman</b>
James Jackson	<b>Board Supervisor, Assistant Secretary</b>
Ryan Becwar	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Greg Cox	<b>District Manager, Rizzetta &amp; Company</b>
Jordan Lansford	<b>District Manager, Rizzetta &amp; Company</b>
Alyssa Willson	<b>District Counsel, Hopping Green &amp; Sams, P.A.</b>
David O'Brien	<b>District Engineer, Clearview Land Design (via. conf. call)</b>
John Toborg	<b>Field Services Manager, Rizzetta &amp; Company</b>
Jason Chambrot	<b>Representative, CLM</b>
Mark Ballenger	<b>Representative, Ballenger Irrigation</b>
Gail Huff	<b>Representative, Ballenger Irrigation</b>
Jeremy Horelick	<b>Representative, ADA Site Compliance (via conf. call)</b>

Audience	<b>Present</b>
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**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Cox called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**ADA Website Compliance Proposal  
Discussion**

The Board received a presentation from Jeremy Horelick, with ADA Site Compliance, regarding their proposal to perform Website ADA Accessibility Compliance for the District. The Board requested that staff bring back to the next meeting a listing of

**CONNERTON WEST COMMUNITY DEVELOPMENT DISTRICT**  
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the statutory requirements of what must be on the website along with an assessment of what current "extra" documents could be removed from the website in order to keep the remediation costs down.

**THIRD ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

Mr. Patrick Storer asked if a disclaimer could be added to the CDD website stating they are working on making the website ADA compliant. Mr. Cox indicated that this has already been done.

**FOURTH ORDER OF BUSINESS**

**Field Inspection Report**

The Board received an update from Mr. Toborg and a review of his January Field Inspection Report. Mr. Gibbons requested that due to the expected increase soon in construction vehicles, the trees on the major roadways needed to be trimmed to their required height over these roadways.

The Board considered and approved a proposal from CLM for a liquid application on the St. Augustine turf throughout the Community for \$4,500.

On a Motion by Mr. Gibbons, seconded by Mr. Becwar, with all in favor, the Board of Supervisors unanimously approved the CLM turf proposal in the amount of \$4,500.00, for the Connerton West Community Development District.
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**FIFTH ORDER OF BUSINESS**

**Monthly Irrigation Report**

Ms. Gail Huff provided an update on the irrigation maintenance to the Board.

The Board approved three separate irrigation maintenance proposals from Ballenger Irrigation for annual maintenance for Village I areas (\$38,040); Village II areas (\$48,480) and the irrigation pump station maintenance (\$15,600). Ms. Willson indicated that her office will prepare a cover agreement for the three proposals for the Chairman's execution.

On a Motion by Mr. Becwar, seconded by Mr. Dombrowski, with all in favor, the Board of Supervisors unanimously approved the Ballenger Irrigation proposals for annual maintenance for Village I areas (\$38,040); Village II areas (\$48,480) and the irrigation pump station maintenance (\$15,600), for the Connerton West Community Development District.
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Mr. Toborg informed the Board of a request to have them consider removing the Bahia turf from the Pearl Crescent cul de sac circle and replace with St. Augustine. The Board discussed the area and asked for staff to bring a proposal back to the February meeting for the turf removal and replacement along with an assessment of the irrigation requirement for the new sod from Ballenger Irrigation.

**CONNERTON WEST COMMUNITY DEVELOPMENT DISTRICT**  
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**SIXTH ORDER OF BUSINESS**

**Discussion of Bond Re-funding  
Projects**

Mr. Cox provided an update on the status of the playground work near Rose Cottage. The Board requested that Mr. O'Brian provide them an update of the nature trail project.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Minutes of the Board  
of Supervisors' Meeting held on  
December 3, 2018**

Mr. Cox presented the meeting minutes of the Board of Supervisors' meeting held on December 3, 2018.

On a Motion by Mr. Dombrowski, seconded by Mr. Becwar, with all in favor, the Board of Supervisors unanimously approved the minutes of the Board of Supervisors' Meeting held on December 3, 2018, as presented, for the Connerton West Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Operation and  
Maintenance Expenditures for  
November 2018**

Mr. Cox presented the Operations and Maintenance expenditures report for November 2018.

On a Motion by Mr. Dombrowski, seconded by Mr. Jackson, with all in favor, the Board of Supervisors unanimously ratified the payment of the Operations and Maintenance expenditures for November 2018 in the amount of \$128,336.03 for the Connerton West Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Deeb Change Orders  
#24 and #25**

On a Motion by Mr. Dombrowski, seconded by Mr. Becwar, with all in favor, the Board of Supervisors unanimously ratified Deeb Change Orders #24 and #25, for the Connerton West Community Development District.



**TENTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-02;  
Declaring Vacancy for Seat #4**

Mr. Cox presented Resolution 2019-02, Declaring Vacancy for Board Supervisor Seat #4.

On a motion by Mr. Becwar, seconded by Mr. Dombrowski, with all in favor, the Board adopted Resolution 2019-02; Declaring Vacancy for Seat #4, for the Connerton West Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Appointments for  
Open Seat #4**

The Board reviewed the information provided by the seven applicants for consideration to be appointed to vacant seat #4 and since only 2 of the 7 were present, the Board requested that staff contact all seven, have them submit bios to Mr. Cox, and to invite them to attend the next CDD Board meeting February 4, 2019.

**TWELFTH ORDER OF BUSINESS**

**Establishment of Audit Committee**

The Board approved to have the full CDD Board serve as the Audit Review Committee in preparation for the next request for proposals (RFP) for auditing services.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-03;  
Authorizing Reimbursements of  
Certain Improvements**

Ms. Willson presented and explained the purpose of Resolution 2019-03; Authorizing Reimbursements of Certain Improvements.

On a Motion by Mr. Dombrowski, seconded by Mr. Becwar, with all in favor, the Board adopted Resolution 2019-03; Authorizing Reimbursements of Certain Improvements, for the Connerton West Community Development District.

**FOURTEENTH ORDER OF BUSINESS**

**Monthly Aquatic Report**

Mr. Cox presented Cardno's aquatic report to the Board.

**FIFTEENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

No report.

**B. District Engineer**

No report.

**C. District Manager**

Mr. Cox reminded the Board the next regular meeting is scheduled for January 4, 2019 at 6:00 p.m. at Club Connerton, 21100 Fountain Garden Way, Land O' Lakes, FL 34638.

Mr. Cox presented the action item list to the Board. Mr. Cox noted that he was working with Mr. Schappacher to get the sidewalk repairs initiated on those areas next to common area roadway.

**SIXTEENTH ORDER OF BUSINESS**

**Audience Comments**

Mr. Joe Cammarota provided comments regarding the need for the St. Augustine sod on the Pearl Crescent cul de sac circle; the need for additional flowers at the back section of the community; and improving the landscaping of the median near Publix.

The Board also received a resident's inquiry about the incomplete sidewalk on Billowy Jaunt Drive where Parcels 212 and 213 connect.

**SEVENTEENTH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Dombrowski discussed the need to have controls over non-street legal golf carts operating on the roadways. Mr. Cox indicated that he would speak with the FHP representatives about this issue.

**EIGHTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Dombrowski, seconded by Mr. Becwar, with all in favor, the Board adjourned the meeting at 5:58 p.m. for the Connerton West Community Development District.

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Assistant Secretary

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Chairman / Vice-Chairman

## Tab 2

# **Connerton West Community Development District**

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DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

## **Operations and Maintenance Expenditures December 2018 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from December 1, 2018 through December 31, 2018. This does not include expenditures previously approved by the Board.

The total items being presented: **\$96,559.70**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

**Connerton West Community Development District**  
**Paid Operation & Maintenance Expenditures**  
**December 1, 2018 Through December 31, 2018**

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Auto Owners Insurance	002338	012015726-2019	General Liability Policy 01/01/19 - 01/01/20	\$ 4,650.00
Ballenger & Company, Inc.	002310	18401	Replaced Main Disconnect 11/18	\$ 1,295.00
Ballenger & Company, Inc.	002310	18560	Replaced Transformer 11/18	\$ 420.00
Ballenger & Company, Inc.	002315	18522	Irrigation Maintenance 11/18	\$ 7,396.00
Ballenger & Company, Inc.	002315	18531	SWFWMD Meter Reading/Irrigation Pump Station 11/18	\$ 1,300.00
Ballenger & Company, Inc.	002315	18536	Replaced Controller 11/18	\$ 350.00
Capital Land Management Corporation	002316	204547	Fertilization Bermuda & Palms 11/18	\$ 2,000.00
Capital Land Management Corporation	002328	204548	Landscape Maintenance 12/18	\$ 22,000.00
Cardno, Inc.	002311	264881	Monthly Lake Management 10/18	\$ 3,530.00
Cardno, Inc.	002329	264856	Phases 5218A Quarterly V1 & 5218B Monthly V2 Ph1 Maintenance	\$ 3,700.00
Clearview Land Design, P. L.	002330	18-12432	Engineering Services 12/18	\$ 2,089.75
Connerton Community Association, Inc	002312	201822	Salary Reimbursement 12/18	\$ 2,390.00
Egis Insurance Advisors LLC	002332	8375	Policy#100118738 01/01/19-10/01/2019	\$ 8,870.00
Hopping Green & Sams	002323	103965	General Counsel/Monthly Meeting 10/18	\$ 3,612.02
James Jackson	002324	JJ120318	Board of Supervisors Meeting 12/03/18	\$ 200.00
Jeremy R. Cohen	002317	110818 Cohen	Off Duty Patrols 11/08/18	\$ 350.00
K. Johnson's Lawn & Landscaping, Inc.	002333	15814	Mowing of Connerton Bike Trail 12/18	\$ 700.00
Kevin Eric Hamilton	002322	110618 Hamilton	Off Duty Patrols 11/06/18	\$ 200.00
Kevin Eric Hamilton	002322	112018 Hamilton	Off Duty Patrols 11/20/18	\$ 200.00
Mobile Mini, Inc.	002313	900531997	Acct# 10023746 Mobile Storage Rental 11/18/18-12/15/18	\$ 203.03
Pasco County	002326	Pasco Water Summary 11/18	Water Summary 11/18	\$ 103.35
Pasco County	002334	Pasco Water Summary 11/18 A	Water Summary 11/18 A	\$ 47.33
Patrick J. Elmore	002320	111718 Elmore	Off Duty Patrols 11/17/18	\$ 200.00
Patrick J. Elmore	002320	112718 Elmore	Off Duty Patrols 11/27/18	\$ 200.00
Patrick J. Elmore	002320	113018 Elmore	Off Duty Patrols 11/30/18	\$ 200.00

**Connerton West Community Development District**  
**Paid Operation & Maintenance Expenditures**  
**December 1, 2018 Through December 31, 2018**

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Richard A. Dombrowski	002319	RD120318	Board of Supervisors Meeting 12/03/18	\$ 200.00
Rizzetta & Company, Inc	002335	INV0000036614	District Management Fees 12/18	\$ 6,283.33
Rizzetta Technology Services, LLC	002314	INV0000003932	Email & Website Hosting Services 12/18	\$ 175.00
Ryan Becwar	002327	RB120318	Board of Supervisors Meeting 12/03/18	\$ 200.00
Stewart Gibbons	002321	SG120318	Board of Supervisors Meeting 12/03/18	\$ 200.00
Suncoast Pool Service	002336	4921	Swimming Pool Service/Chemical/Debris Removal	\$ 250.00
Times Publishing Company	002325	711833 11/23/18	Acct# 119853 Legal Advertising 11/18	\$ 90.40
Withlacoochee River Electric Cooperati	002337	Electric Summary Bill- 11/18	Electric Summary Bill-11/18	<u>\$ 22,954.49</u>
<b>Report Total</b>				<u><b>\$ 96,559.70</b></u>

## Tab 4

**CONNERTON WEST COMMUNITY DEVELOPMENT DISTRICT  
SERIES 2018 CONSTRUCTION ACCOUNT  
REQUISITION RECAP FOR BOARD APPROVAL  
ON FEBRUARY 4, 2019**

<b>REQUISITION NO.</b>	<b>PAYEE</b>	<b>AMOUNT</b>
22	Clearview Land Design PL	\$1,137.50
33	Deeb Construction & Dev.	\$559,715.19
24	Ferguson Waterworks	\$60,104.42
25	Hopping Green & Sams	\$664.00
26	Pasco Development Land 218 LLC	\$725,620.21
27	Clearview Land Design PL	\$837.50
28	Deeb Construction & Dev.	\$328,688.89
29	Ferguson Waterworks	\$24,191.31
30	Mack Industries, Inc.	\$275.00
31	Stahl & Associates	\$10,000.00



# CONNERTON WEST COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 12750 CITRUS PARK LANE, SUITE 115 · TAMPA, FLORIDA 33625

January 14, 2019

**U.S. BANK NATIONAL ASSOCIATION**

Connerton West Capital Improvement Revenue and Refunding Bonds, Series 2018-1 & 2018-2

Corporate Trust Services

Attention: Barry Knack

60 Livingston Avenue, 3<sup>rd</sup> Floor

EP-MN-WS3T

St. Paul, MN 55107

RE: Capital Improvement Revenue and Refunding Bonds, Series 2018-1 & 2018-2  
Requisitions for Payment

Dear Trustee:

Below please find a table detailing the enclosed requisition(s) ready for payment from the District's Construction Trust Account.

**PLEASE EXPEDITE PAYMENT TO PAYEE(S) AS FOLLOWS:**

**A) CLEARVIEW AND HOPPING VIA USPS**

**B) ALL OTHERS VIA UPS**

REQUISITION NO.	PAYEE	AMOUNT
22	Clearview Land Design, P.L.	\$1,137.50
23	Deeb Construction & Development	\$559,715.19
24	Ferguson Waterworks	\$60,104.42
25	Hopping Green & Sams	\$664.00

If you have any questions regarding this request, please do not hesitate to call me at (813) 933-5571. Thank you for your prompt attention to this matter.

Sincerely,  
CONNERTON WEST  
COMMUNITY DEVELOPMENT DISTRICT

Greg Cox  
District Manager

# CONNERTON WEST COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 115 · TAMPA, FLORIDA 33625

## MEMORANDUM

TO: Jordan Schrader, **Clearview Land Design, P.L.**  
Richard Dombrowski, **Vice-Chairman**

FROM: Kaitlyn Gallant/Gregory Cox  
**Connerton West Community Development District**

DATE: December 13, 2018

RE: Series 2018 Construction Requisition(s) Approval - # CR22-25

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Enclosed is (are) construction requisition(s) for the above referenced District. Please review the requisition(s) and upon your approval, sign the designated area(s) and forward the requisition(s) to Richard Dombrowski.

Richard, upon your review and approval, sign the designated area(s) and forward the requisition(s) back to the District Office at the following email address for final processing:

**kgallant@rizzetta.com**

If you have any questions, please do not hesitate to call me at (813) 933-5571.

Thank You.

<b>Clearview Land Design, P.L.</b>	<b>\$1,137.50</b>
<b>Deeb Construction</b>	<b>\$559,715.19</b>
<b>Ferguson Waterworks</b>	<b>\$60,104.42</b>
<b>Hopping Green &amp; Sams</b>	<b>\$664.00</b>

# CONNERTON WEST COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 12750 CITRUS PARK LANE, SUITE 115 · TAMPA, FLORIDA 33625

January 28, 2019

**U.S. BANK NATIONAL ASSOCIATION**

Connerton West Capital Improvement Revenue and Refunding Bonds, Series 2018-1 & 2018-2

Corporate Trust Services

Attention: Barry Knack

60 Livingston Avenue, 3<sup>rd</sup> Floor

EP-MN-WS3T

St. Paul, MN 55107

RE: Capital Improvement Revenue and Refunding Bonds, Series 2018-1 & 2018-2  
Requisitions for Payment

Dear Trustee:

Below please find a table detailing the enclosed requisition(s) ready for payment from the District's Construction Trust Account.

**PLEASE EXPEDITE PAYMENT TO PAYEE(S) AS FOLLOWS:**

**A) CLEARVIEW AND Mack Industries VIA USPS**

**B) ALL OTHERS VIA UPS**

REQUISITION NO.	PAYEE	AMOUNT
27	Clearview Land Design, P.L.	\$837.50
28	Deeb Construction & Development	\$328,688.89
29	Ferguson Waterworks	\$24,191.31
30	Mack Industries, Inc.	\$275.00
31	Stahl & Associates	\$10,000.00

If you have any questions regarding this request, please do not hesitate to call me at (813) 933-5571. Thank you for your prompt attention to this matter.

Sincerely,  
CONNERTON WEST  
COMMUNITY DEVELOPMENT DISTRICT

Greg Cox  
District Manager

# CONNERTON WEST COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 115 · TAMPA, FLORIDA 33625

## MEMORANDUM

TO: Jordan Schrader, **Clearview Land Design, P.L.**  
Richard Dombrowski, **Vice-Chairman**

FROM: Daniel Metz/Gregory Cox  
**Connerton West Community Development District**

DATE: January 15, 2019

RE: Series 2018 Construction Requisition(s) Approval - # CR27-30

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Enclosed is (are) construction requisition(s) for the above referenced District. Please review the requisition(s) and upon your approval, sign the designated area(s) and forward the requisition(s) to Richard Dombrowski.

Richard, upon your review and approval, sign the designated area(s) and forward the requisition(s) back to the District Office at the following email address for final processing:

**dmetz@rizzetta.com**

If you have any questions, please do not hesitate to call me at (813) 933-5571.

Thank You.

<b>Clearview Land Design, P.L.</b>	<b>\$837.50</b>
<b>Deeb Construction</b>	<b>\$328,688.89</b>
<b>Ferguson Waterworks</b>	<b>\$24,191.31</b>
<b>Mack Industries, Inc.</b>	<b>\$275.00</b>

# CONNERTON WEST COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 115 · TAMPA, FLORIDA 33625

## MEMORANDUM

TO: Jordan Schrader, **Clearview Land Design, P.L.**  
Richard Dombrowski, **Vice-Chairman**

FROM: Daniel Metz/Gregory Cox  
**Connerton West Community Development District**

DATE: January 16, 2019

RE: Series 2018 Construction Requisition(s) Approval - # CR31

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Enclosed is (are) construction requisition(s) for the above referenced District. Please review the requisition(s) and upon your approval, sign the designated area(s) and forward the requisition(s) to Richard Dombrowski.

Richard, upon your review and approval, sign the designated area(s) and forward the requisition(s) back to the District Office at the following email address for final processing:

**dmetz@rizzetta.com**

If you have any questions, please do not hesitate to call me at (813) 933-5571.

Thank You.

**Stahl & Associates**

**\$10,000.00**

## Tab 5

Greg, I Phil Calabria am looking to join the CDD seeking seat 4. I am a Connerton resident for the past year and before that lived in Trinity Florida for 12 years. I became a volunteer on LongIsland New York and ran the rescue squad and was President of the board for many years. When I retired to Florida I joined the West Pasco Volunteer Fire Dept and became a Lieutenant , a training officer and Assistant District Chief and President of the Board before retiring from there. I am looking to serve on the CDD Board to help the community.

Roy Gilmore III is a New York native, who has been in Florida for the past 11 years. I am one of 12 children from my father, who was a successful business owner and a pastor of a church. I have a nine year old daughter and soon will have three step children when I get married in March 2019. Two years ago, we moved into Connerton. Since then, our blended family has experienced the many great activities and facilities this community has to offer. We love living here and hope to see more growth in our area.

My current position is as a Senior Manager at Experian. I am responsible for managing the Contact Center for recent acquisition Clarity Services Inc. My primary responsibility is for management over all the contact center's functions. This includes balancing the budget, workforce management, and designing policy and procedure. Three years ago, (prior to the acquisition of Clarity by Experian), I was hired to build a sustainable business model for contact center growth. I started the operation with three employees and organically grew the operation to 20 full time employees. As a result of the many policies I founded, the business now operates more efficiently. Presently, I am bringing a leadership development program to the business and leveraging organizational synergies to foster more efficient business practices.

Last month, I completed my Masters Degree in Organizational Leadership from the University of Colorado and I am searching for the right doctorate program. Additionally, I am pursuing adjunct faculty opportunities at the local colleges.

As a member of the board, I would work hard to bring development opportunities to Connerton. I have a wide network that includes developers, business financiers, software developers, and project managers. It is my belief that my professional experience, my education, and my knowledge of the neighborhood as a resident would be a great benefit to the board and the community.

On a personal note, I enjoy reading and learning new things. My favorite authors include Dan Brown, John Maxwell, and Stephen Covey. You might find me outside running the trail or in the gym lifting weights. When I am not pursuing personal hobbies, I am supporting my fiance's art business as her accountant, marketing director, and curator.



# ROY L. GILMORE III

Land O Lakes FL 34637 | Cell Phone: (813) 781-4631 | Email: rgilmore3rd@yahoo.com

## SUMMARY OF QUALIFICATIONS

Proven operations leader with experience in business planning, strategy implementation, staff development, processes improvement, and implementing supporting technology to reduce errors, increase productivity, and efficiency. Leverages extensive business acumen to analyze, forecast and manage contact center operations, identify key performance indicators, and drive strategies to improve performance. Delivering 10 years of measurable accomplishments contributing to contact centers. C-Suite level verbal and written communication skills. Developing well-trained and motivated teams, driven to ensure successful consumer interactions through exceptional call service and delivery.

## EXPERIENCE

### **Experian Information Solutions, Clearwater, Florida**

**October 2017 – Present**

#### **Senior Manager Consumer Services (July 2018 – Present)**

Responsible for overseeing the entire contact center strategy for Experian's Clarity Services Credit Bureau. Core duties include capacity planning, staff performance management, defining user requirements for contact center system development, identifying and implementing strategies to execute a sustainable business model, budget planning, vendor management, and setting organizational targets.

- Implemented changes to technology and process that resulted in 30% efficiency in consumer request fulfillment
- Developed new call handling strategy with resulted in 25% increase in consumer satisfaction and a 50% decrease in handle time

### **Experian Information Solutions, Clearwater, Florida**

#### **Manager Customer Care (October 2017 – July 2018)**

- Facilitated successful transition of business unit to Experian standards post acquisition
- Passed post acquisition audit review with 97%
- Recognized for creating a successful business model by executive leadership

### **Clarity Services Inc., Clearwater Florida**

**June 2016 – Present**

#### **Director of Consumer Support (September 2016 – October 2017)**

Responsible for the strategic planning and execution of all Consumer Support contact center operations. Core duties include management and leadership of processes for the continuous improvement of the consumer experience. Leading and managing staffing, performance management, training, coaching, call center performance, workforce management, consumer request fulfillment, dispute handling, quality control, FCRA compliance, and project management programs.

- Documented and instituted Consumer Support Complaint Management and Escalation Program.
- Developed and implemented business process and operational improvements that resulted in an increased productivity and decreased employee errors
- Improved morale and performance in the midst of major changes to department.

**Call Center Manager – Consumer Support (June 2016 – September 2016)**

Hired to build a scalable business model for growing credit bureau business while improving processes, procedures, and setting standards. Other responsibilities included coaching, training, and performance management.

- Introduced empathy centric approach to handling consumer interactions
- Inaugurated Consumer Support phone queue (August 2016)
- Implemented Employee Performance expectations

**Capital One Financial, Tampa FL****June 2012 – June 2016****Unit Manager – High Value Servicing (February 2016 - June 2016)**

Motivated and coached a team of 4-5 managers with direct reports of 80-100 call center associates that service high value accounts. Other responsibilities include career coaching, team building, and relationship building activities.

- Integrated 50-70 associates from Swap My Card, Spark, and Spanish Core and achieved a 3 point increase in NPS since starting HVS in February 2016

**Unit Manager – Consultative Sales (July 2014 – February 2016)**

Coached and motivated a team 3-5 Unit Managers with direct reports of 60-90 call center associates on how to effectively upgrade consumer and business accounts to a rewards card product. Responsibilities included directing call listening sessions, peer and agent mentorship, and associate development.

- As a result of 19/22 interviewed and hired candidates passing their one year anniversary, I was selected as one of a handful of Unit Managers to perform interviews and calibrate on potential candidates with the senior leadership interview team.
- Acted as Senior Unit Manager's point of contact and gather data to report to Department Operations Manager and as a result, I was selected as a mentor in the inaugural round of the Leadership Development Program as a Mentor (July 2014)
- Completed Business Management Process certification documented and improving the CAAT Escalation Takeover Process

**Unit Manager – High Value Servicing (August 2013 - July 2014)**

Directed and lead a team of 18-20 call center associates to effectively handle customer service interactions by successfully identifying customer personality types and managing the dynamics of a customer engagement. Responsibilities included data presentation to senior leaders, performance management, and training/development activities.

- Promoted to Unit Manager as a result of my consistent performance in core metrics and overall performance (August 2013)
- Selected to receive training in Business Process Management certification (September 2013)
- Selected to be the Work at Home department test team for Principle Based Quality Analysis (PBQA)

**Front Line Manager – High Value Servicing (June 2012 - August 2013)**

Inspiring and motivating a team of 10-12 new hires call center associates to take inbound phone calls with the Work at Home department. Responsibilities included interviewing, training, and data analysis.

- Created audit process for associates which were used by Work at Home managers to validate accuracy in associate/manager reporting structure.
- Selected to interview and hire new associates for multiple lines of business during ramp period
- Monitored, analyzed, and reported performance measures to support quality and training expectations, which was used to create initiatives to drive performance up across line of business

**Citibank N.A.****January 2007 – June 2012****Client Advocate (Team Leader) (September 2011 - June 2012)**

Supporting Vice President's team by coaching and developing phone associates in the areas of customer survey responses and core metric performance. Responsibilities included data analysis and people/process/project management.

- Provided Vice President (Operations Manager) with trend analysis data in regard to associate metrics, client surveys, and associate feedback and implemented a CSAT coaching process which increased team's performance.
- Increase team CSAT by 10%
- Metrics performance in After Call and Auxiliary time decreased by 10 seconds.

**Escalation Team Leader (January 2008 - September 2011)**

Diffusing escalated customers and providing operational support to call center leadership and financial center associates.

- As a high performing team lead I was selected to provide data on the following projects: Fee Reversal Tool, Block Removal Tool/ATM and Debit Card entitlements/Debit Card qualification entitlements, Client Emergency Response Management Tool (CERMT), Client Satisfaction (CSAT) Callbacks scheduling, and PC repair reporting

**EDUCATION****Colorado State University, Global Campus****November 2018***Masters of Science, Dual Degree in Management and Organizational Leadership***University of Phoenix****December 2011***Bachelors of Science in Global Business Management*

My name is John E. Giunta and I am contacting you regarding the opening for the 4<sup>th</sup> seat on the CDD Board of Supervisors for Connerton West. I am a Connerton West resident since April 2017 and reside at 8745 Park Bench Court, Land O' Lakes, FL 34637. Since I am currently retired from my professional career in both the music business and the automobile business, I am able to dedicate time to the position to assist in maintaining the quality of our community. Thank you for your consideration,

Best Regards,

John E. Giunta  
727-481-6154

Mr Greg Cox.

I am a resident at 8303 Cressida Court. I see there is a seat open and I am interested to provide assistance, support and leadership. I currently own my golf academy, which I operate out of East Lake Woodlands CC on Oldsmar.

My wife and I are proud Connerton residents and have been in the area for a very long time with a deep family history in Land O Lakes. She and I graduated Land O Lakes High school together in 1990 and are celebrating our 20th wedding anniversary next month.

Besides my role in business, I also serve the Tampa Bay Area as the Board President of the Greater Tampa Junior Golf Association, a 501(c)3 not for profit. Ironically, I take Monday's off from my Academy, so attending important meetings on Monday's is not a problem.

Let me know if I can help.

James Kyle PGA  
James Kyle Golf Academy  
East Lake Woodlands CC  
2017 Nominated Golf Digest Magazine Best Teachers in America  
813-810-9043  
Aimpoint Express Certified Instructor  
2012 WCCPGA Junior Leader of the Year  
**2014 WCCPGA Teacher of the Year**

# Donald J. Machovoe II

8254 Bluevine Sky Drive | Land O Lakes, FL 34637 |

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## Automotive Aftermarket Sales Representative

*Sales Specialist ■ Factory Rep ■ Manufacturers Rep Agency*

**What I can “bring to the table:”** A dynamic track record reflecting 25+ years’ expertise in the Automotive Aftermarket industry, with **expansive knowledge across product lines and categories** | an understanding of Buyers “from Buyer point of view,” with **proven ability to impact sales and brand marketing**.

**My commitment to your company:** To **drive sales, market share and profit** while “building the brand” on behalf of company/companies represented | to successfully execute the corporate plan for position, territory, region and company | to forge a long-term mutually beneficial employment relationship.

### Core Strengths:

- **Innovative, proactive, sales-driven** | market-trend savvy | ability to identify/capture new market opportunities | recognized leader in brand development, new product/new sales program roll-outs, market expansions.
  - Broad-based experience in **field/sales team training** (product knowledge by item/category, proactive sales techniques, upselling) impacting united goal achievement (revenue, market share, customer retention).
  - Excel in **communications, negotiations, relationship-building** | skilled in **B2B, B2C, B2B2C sales** | strong team/company supporter | positive Change Agent | collaborative leader, facilitator, project manager.
  - Skilled in **strategic planning**, budgeting | RFQs, RFPs, Contracts/Agreements | Comp Sales, Gross Margin, Cost Analyses, ROI by Category, P&L Review | IT adaptable (MS Word, Excel, PowerPoint, Oracle BI/Answers).
- 

## Employment History

08/2017-present     **National Account Manager-Retail:** Advance Auto Parts & O’reilly Auto Parts  
ADVANCE AUTO PARTS (AAP) | May 1992-08/2017  
(Covington, GA 1992-1996; Roanoke, VA 1996-2015; Raleigh, NC 2015-Present)

05/2015-08/2017     **Senior Category Manager | Senior Buyer:** Hand & Specialty Tools | Air Tools | Jacks & Lifts  
| Loaner Tool Program

03/2010-05/2015     **Special Projects: Project Manager, BWP/Carquest Integration** (12/2012-05/2015) | **Manager Business Development** (03/2010-12/2012)

01/2009-02/2010     **Senior Category Manager:** Brake Drums, Rotors, Brake Parts | Master Cylinders | Calipers  
| Wheel Cylinders | Cables

03/2005-12/2008     **Product Director:** Oil | Bulk Chemical | A/C | Lighting | Filters | Tools & Equipment

02/1996-03/2005     **Buyer:** Ride Control | Exhaust | Clutches | Manifolds | Cables | Flywheels | Motor Mounts  
| Universal Joints

05/1992-02/1996     **General Manager:** Automotive Aftermarket Retail Store

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## Overview of Responsibilities

SPECTRA PREMIUM INDUSTRIES, August 2017- present

*Responsible for strategies and implementation to increase sales and profitability for two major national accounts. ADVANCE AUTO PARTS and O’REILLY AUTO PARTS. Combined sales of ±\$150M annually.*

- **NATIONAL ACCOUNT MANAGER-RETAIL** (8/2017-present).      **Career change to new strategic sales role to provide day to day account management.**
  - As National Account Manager, **responsible for all financial aspects** of Company and Account growth and profitability.
  - **Responsible for all reporting metrics** for my Company and National Accounts to identify growth opportunities and consistently meet or exceed budgeted goals.
  - **Train purchasing and sales teams** (via product knowledge, sales strategies) to training across all levels.

ADVANCE AUTO PARTS (AAP), May 1992-August 2017.

*Grew responsibilities and decision-making impact as company expanded from ±250 stores in five states in 1992 to currently ±5,700 stores in all 50 states, Puerto Rico and US Virgin Islands. Leadership roles span market expansions, Mergers & Acquisitions, new product introductions, strategic sales events and programs.*

❑ **SENIOR CATEGORY MANAGER | SENIOR BUYER:** Hand & Specialty Tools | Air Tools | Jacks & Lifts | Loaner Tool Program (05/2015-Present). // Following special projects management, accepted senior-level responsibility, AAP-wide (±5,700 stores), for four key Product Categories including **revenue-driven Loaner Tool Program**.

- **Drive sales, market share and cost savings** through Category-specific budgets, Category Management Plans, and strategic vendor negotiations impacting GM%, Inventory Turn and profitability by category.
- Provide **ongoing field/internal sales team training** (product knowledge, “whole project” sales approach, “Good, Better, Best” upselling) enabling teams to achieve >\$200M in category sales, with consistent growth in market share YOY and Product Categories 5%-7%/year.
- Build/manage vendor relations, negotiating to achieve optimum terms, conditions, rates, cost savings; conduct on-site visits, resolve quality issues; prepare RFQs, purchase agreements (signature authority).
- **Achievements: Negotiated \$6.7M cost savings** (Hand Tools, Jacks) and consolidated to common vendor for Tools, Jacks and Air Tool Accessories. With “advertising” authority (items, budgets), partner with Marketing to **maximize market penetration and cost savings**.

❑ **SPECIAL PROJECTS: PROJECT MANAGER, BWP/Carquest Integration** (12/2012-05/2015). **MANAGER BUSINESS DEVELOPMENT** (03/2010-12/2012). // Accepted new strategic role providing **enterprise-wide sales training across all levels** (VPs, DMs and ±50,000 field Sales Teams/Store Managers) as AAP expanded to 3,300 stores in 34 states by 12/2011. Selected by senior management in 4Q2012 to lead BWP/Carquest Product Integration Project with total of 2,600 stores in 50 states.

- As Manager Business Development, **trained and united sales teams** (via product knowledge, sales strategies) **to drive sales** and transaction counts (increased Average Dollar Per Transaction >10%).
- Planned and directed integration strategy and teams (AAP Category Managers, Merchandisers) to cross-reference almost one million SKUs (part numbers, categories, brands, vendors) and re-merchandise stores.
- Led teams to achieve **100% transition** of BWP stores (125 locations) and 2,400 Carquest sites **by deadline**.
- **Achievements: Created innovative sales training tools** such as “whole project” sales strategies (selling all components together) and “Stair-step Training” (how to upsell “Good, Better, Best” and resulting impact on sales); conducted **monthly WebEx sales training** across all levels.

❑ **SENIOR CATEGORY MANAGER:** Brake Drums, Rotors, Brake Parts | Master Cylinders | Calipers | Wheel Cylinders | Cables (01/2009-02/2010). **PRODUCT DIRECTOR:** Oil | Bulk Chemical | Air Conditioning | Lighting | Filters | Tools & Equipment (03/2005-12/2008). // After **directing five Buyers** responsible for six Product Categories (±20,000 SKUs) AAP-wide, brought buying expertise to senior role managing five major Product Categories (>50,000 SKUs) as company continued to expand. Held full responsibility for Category Management Plans, performance metrics (**Sales, GM%, Inventory Turn goals, profitability by category**).

- Trained field/internal teams on **sales/marketing strategies** (sales blitzes, promos, product knowledge).
- **Contributed to category sales of >\$800M** (33% increase) through initiatives and strategic vendor negotiations; achieved growth in market share 3%-5% YOY and Product Categories 5%-7%/year.
- Developed annual budget by Category to effectively **drive performance and goal achievement**.
- Conducted on-site vendor visits to vet potential new vendors, resolve quality issues, build relationships; negotiated pricing terms/agreements; held signature authority (within scope of position).

- As Product Director, managed staffing, training, goal-setting, performance metrics, terminations.
- Achievements: Recognized **corporate leader in sourcing and brand development**; initiated, trained (AAP-wide) and rolled-out new Foreign Parts Tool Program, growing GM% >40% and sales >20%. **Grew sales via “outside the box” ad strategies** (BOGOs, negotiating scardown monies/products to grow YOY vs. LY ads). Consolidated Brake Drums, Rotors, Brake Parts vendors from four to two, **reducing CGS >\$4M**.

Past AAP leadership roles: **BUYER**: Ride Control | Exhaust | Clutches | Manifolds | Cables | Flywheels | Motor Mounts | Universal Joints (02/1996-03/2005). Managed >20,000 SKUs as AAP grew from ±250 stores in five states to ±2,500 stores in 25 states. Achievements: Partnered with sales teams to achieve **>\$300M in category sales. Expanded product lines, market share and revenue** with creation, AAP-wide training and roll-out of two new programs (Quick Strut Program, Transmission Program). **GENERAL MANAGER**, Automotive Aftermarket Retail Store (05/1992-02/1996). Led Sales Team to grow sales 50% to \$1.8M (consistently 10% over goals).

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## Education | Advanced Training | Military

**Business Management** studies, Burlington County Community College and University of Alaska  
Advanced Training (USAF): Purchasing & Expediting Specialist | Material Storage & Distribution Specialist  
USAF (Sergeant, Material Management & Distribution Specialist), Elmendorf AFB, Alaska, 1988-1992



# Scott Morris

Land O' Lakes, FL • Mobile: (863) 944-3888 • Email: [srmorris78@gmail.com](mailto:srmorris78@gmail.com) • Profile: [www.linkedin.com/in/scottmorris/](http://www.linkedin.com/in/scottmorris/)

## Talent Development & Acquisition • Property Management • Leadership • Performance Coaching

### ***(2015 – Current) Cortland Partners - Talent Development Manager/Multi-Site Community Manager***

#### ***Talent Development Manager (December 2016 – Current)***

- The Talent Development Manager (TDM) serves as a coach to all associates and collaborates in the assessment, design, evaluation, and implementation of all learning programs across the country.

#### ***Community Manager (April 2015 – December 2016)***

- Managed a three-phase, \$135MM renovation/new construction multi-family waterfront community. Phase I consisted of renovating 400 apartments, Phase II consisted of 320 condominium conversions, and Phase III consisted of new construction bringing this asset to 902 units.
- Directly managed 17 office and maintenance staff members while supervising our in-house construction company.
- Board Member for Villages of Bayport Master HOA, managing successful cooperation between the HOA and these management companies while maximizing value for both residents and property owners.
- Elected by the HOA to redesign and execute major renovation projects within the Bayport community.
- Managed volunteer events for over 70 employees in the Tampa Bay area (i.e. Lowry Park Zoo, Habitat for Humanity, etc.)
- Prior to the above, I managed an 832-unit multi-family waterfront community in Tampa's South Westshore district.
- \$112MM renovation while at 95% occupancy. Included new construction and restructured interiors, a complete occupied re-piping, multiple amenity and exterior upgrades, and more.
- Managed 18 maintenance and office staff members while also supervising vendors and our in-house construction team.
- Awarded 2016 Top-Rated Community by ApartmentRatings.com

### ***(2011 – 2015) McKinley, Inc. - Multi-Site Community Manager***

#### ***Multi-Site Community Manager (December 2014 – April 2015)***

- Managed three newly acquired waterfront sites located in South Pasadena.
- \$9MM dollar renovation while achieving 183% revenue growth within 5 months.
- Max Portfolio: 5 communities, 602 units.

#### ***Community Manager (October 2011 – December 2014)***

- Achieved an overall 69% retention rate in 2013 while achieving a steady 7.6% revenue growth.
- Developed teams to offer extraordinary customer service and quality leasing experience.
- Met and maintained all NOI objectives, while leading successful capital improvement projects.
- Procured business growth through corporate and personal relationships.
- Managed all renewals while achieving a 63% retention rate in 2012, along with a 7.5% revenue growth.
- Max Portfolio: 3 communities, 589 units.

#### ***PAST EXPERIENCE:***

***(2005 – 2011) Diocese of Orlando - Development Manager***

***(2002 – 2005) Aflac - Special Projects & Training Coordinator***

***(1998 – 2002) McKibbin Hotel Management, Inc. - Assistant General Manager***

#### ***EDUCATION & CERTIFICATIONS:***

- **MA in Human Development** with honors from The George Washington University (Washington D.C.)
- **BA Degree in Music Studies** (emphasis in Vocal Performance) from the University of South Florida (Tampa, FL)
- **Elevated Leadership Graduate** – The Leaders Lyceum (Atlanta, GA)
- **Performance-Based Hiring Certification** – The Adler Group (Irvine, CA)
- **Associate Certified Coach (ACC®)** – International Coach Federation (Lexington, KY)
- **Board Certified Coach (BCC®)** – Center for Credentialing & Education (Greensboro, NC)
- **Certified Neuro Strategic Coach (CNSC®)** – Neuro Strategic Coaching Institute (Miami, FL)
- **Global Leadership Coaching Certificate (GLCC®)** – Neuro Strategic Coaching Institute (Miami, FL)
- **Certified Neuro-Linguistic Programming** – Neuro Strategic Coaching Institute (Miami, FL)
- **Certified Time-Line Therapy Practitioner** – Neuro Strategic Coaching Institute (Miami, FL)
- **Certified MindSonar Professional** – MindSonar Global (Nijmegen, Netherlands)
- **Certified Franklin Covey Facilitator** – Franklin Covey Co. (West Valley City, UT)
- **Certified Apartment Manager (CAM®)** – National Apartment Association
- **National Apartment Leasing Professional (NALP®)** – National Apartment Association
- **Certified Firefighter/EMT** – Wyoming Fire Academy
- **Notary Public** – Florida Department of State

**ORGANIZATIONS & COMMUNITY INVOLVEMENT:**

- International Coach Federation
- Association for Talent Development
- American Society of Composers, Authors, & Publishers
- Phi Eta Sigma & Golden Key National Honor Societies
- Suncoast Seals Spearfishing Team (Treasurer)
- Lowry Park Zoo Volunteer
- Florida Skin Divers Association (Chairperson)
- HandUpNow.org (Founder & President)
- National Apartment Association
- Bay Area Apartment Association
- On-Air personality: *Mayhem in the A.M.* Morning Show
- Habitat for Humanity Volunteer

**REFERENCES:**

<i>Name</i>	<i>Phone Number</i>	<i>Title at Time of Employment</i>	<i>Company</i>
Joe Dell	(954) 303-5481	Director of Talent	Cortland
Noah Jacobson	(813) 765-9133	Former Bayport HOA President	Villages of Bayport HOA
Hugh Osborne	(912) 658-2720	Regional Director of Operations	McKinley, Inc.
Jessica Pote	(863) 398-0572	Business Operations Manager	Diocese of Orlando
Debra Morris	(863) 618-8585	District Sales Coordinator	Aflac
Donald Feith	(813) 477-2227	General Manager	McKibbon Hotel Mgmt., Inc.

## Tab 6

**RESOLUTION 2019-04**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF CONNERTON WEST COMMUNITY DEVELOPMENT DISTRICT DESIGNATING THE OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Connerton West Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CONNERTON WEST COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. \_\_\_\_\_ is appointed Chairman.

Section 2. \_\_\_\_\_ is appointed Vice Chairman.

Section 3. \_\_\_\_\_ is appointed Assistant Secretary.  
\_\_\_\_\_ is appointed Assistant Secretary.  
\_\_\_\_\_ is appointed Assistant Secretary.  
\_\_\_\_\_ is appointed Assistant Secretary.  
\_\_\_\_\_ is appointed Assistant Secretary.

Section 4. This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019.**

**CONNERTON WEST COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
**CHAIRMAN/VICE CHAIRMAN**

**ATTEST:**

\_\_\_\_\_  
**SECRETARY/ASST. SECRETARY**

## **Tab 7**

# CONNERTON WEST

## FIELD INSPECTION REPORT



January 10, 2019

Rizzetta & Company

John R Toborg – Sr. Field Services Manager



Rizzetta & Company  
Professionals in Community Management



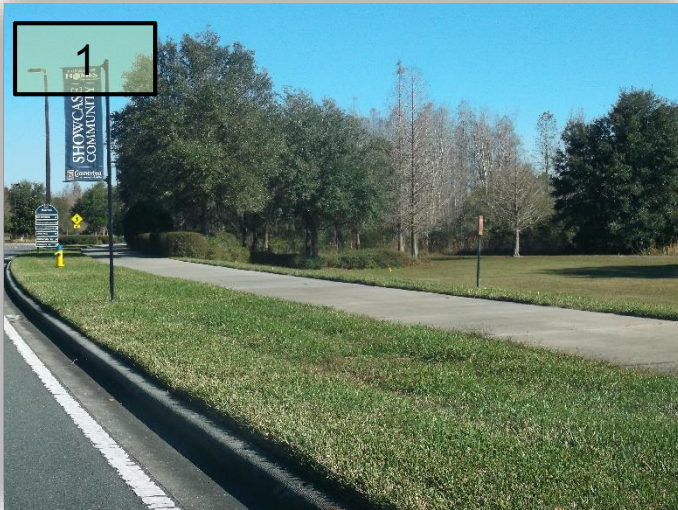
# Summary, General Comments, Connerton Blvd., Gardenia Glen

## Summary, General Updates, Recent & Upcoming Maintenance Events

- ❑ During the month of February, all St. Augustine turf shall receive an application of 24-0-11 w/Fe & a pre-emergent herbicide.
- ❑ Make sure all active fire ant mounds are being treated throughout the property and that once the mound is dead, it is raked out to re-expose the turf beneath.
- ❑ **CLM to provide a date as to when all ornamental grasses (Fakahatchee, Purple Fountain, Muhly, etc.) will be cut to a low mound.**

The following are action items for Capital Land Management (CLM) to complete. Please refer to the item # in your response listing action already taken or anticipated time of completion. **Red text** indicates deficient from previous report. **Bold Red text** indicates deficient for more than a month. **Green text** indicates a proposal has been requested. **Blue** indicates irrigation. **Orange** is for staff.

1. I've asked CLM to periodically alter their mowing patterns as well as their mowing equipment to minimize the "hill-valley-hill-valley-hill" patterns in the ROW's between the street and sidewalk. This will eventually lead to the scalping of the "hill" which then leads to weed encroachment. (Pic 1) **Talked to crew will begin changing patterns.**



2. As reported in the previous FIR, many of the plants (Schillings Hollies) underneath the trees in the open lawn east of the Arbors entrance have become defoliated. Many are still pliable, so I would like to see if an application of Liquid Copper, or other fungicide, combined with a complete fertilizer with a good minors program will help them bounce back in the spring. **F&P notified.**


3. CLM to address all "Brown Patch" throughout the community. This photo was taken on the north side of Connerton Blvd. near the EP-2 bank. (Pic 3) **F&P treated before report was created.**



4. **Are drip emitters still in operation on a lot of the older, more established trees in the community? If not, I would like to have the drip emitters, all which are sticking up above each tree ring, cut to below grade.**
5. As an update, CLM has let me know that detail crews are coming back the week after this inspection and continuing detailing toward the east on Connerton Blvd. **Being completed with detail rotation**
6. The Gardenia Glen NE corner needs to be detailed and weeded along the PVC fence. **Being completed with detail rotation**



# Blue Mist, Gardenia Glen, Storybrook Park, Magnolia Park

7. CLM to remove any dead plant material throughout the community. **Being completed on detail rotation**
  8. Inspect the Azaleas on the Blue Mist median approximately half way down. Many appear to be defoliated. Do not trim anything at this time as they have already set their blooms for this year. Treat accordingly. **Are they being sufficiently watered? Azaleas don't like wet feet, but prefer to have a "drink a day". Is there a lace bug issue? F&P Notified**
  9. **Will the Developer be re-finishing the tips of the medians on Blue Mist or shall I ask CLM for proposals to re-plant these areas? (Pic 9)**  
**Proposal attached**
- 
10. There is more dead plant material in the bed lines on the west side of Storybrook Park along Bird Whistle. **Detail rotation**
  11. **Are the shorter Sandankwa Viburnum in the centers of the hedges on the east and west sides of the soccer field getting sufficient water? Foot traffic may be flattening out the driplines prohibiting sufficient water from getting all the way through the lines.**
  12. Treat broadleaf weeds in the turf between the road and big pond on the south leg of Butterfly Kiss. **F&P Notified**
  13. Remove the lodge poles from the Sycamores on the eastern leg of Indian Summer. **Completed**
  14. Treat the weeds in the turf in Swiss Chard Circle Park. **F&B has treated**
  15. Lift the last tree on Pleasant Plains Parkway (PPP) just before getting to Forget-Me-Not from the east. **Detail Rotation**
  16. Thoroughly drench and then cut the Fakahatchee Grasses to a low mound at Savory Walk and PPP. **Detail Rotation**
  17. CLM to remove some lodge poles on a tree near the end of the brick wall from Savory Walk along PPP. **Completed**
  18. CLM to pay special attention to the turf in Magnolia Park. I've been noticing the off-color for quite some time. Please provide a program for its improvement. **F&P applied liquid app will continue to monitor, proposal if needed.**
  19. CLM to regularly pinch back the Awabuki Viburnum in Magnolia Park to develop this hedge into a low, compact, full shape. **Detail Rotation**
  20. Eradicate and remove all bed weeds in Magnolia Park. Spot treat turf weeds as well. **F&P and Detail Rotation**
  21. Eradicate weeds from the bed surrounding the water meter on the west side of Garden Party Park. **F&P and Detail Rotation**
  22. Eradicate and remove weeds from the grass beds on the east side of the Arbors north entrance. **Detail Rotation**
  23. CLM to thoroughly inspect the Sunshine Ligustrum on the sides of the Arbors north entrance. Are these infested with insects? New growth tends to be stunted and distorted. Please diagnose and treat accordingly and report back findings. **F&P Notified**





# The Arbors

24. Eradicate all weeds in the Juniper beds at the Arbors north entrance median. [Detail Rotation](#)
25. Traveling west on Rose Cottage Way, detail the first bed on the berm in the CDD maintained area. Remove dead Juniper. [Detail Rotation](#)
26. [Are the annuals on the south end of the Arbors north entrance getting as much irrigation as others? Plants don't seem to be thriving as well as others.](#)



# Proposals

1. CLM to provide a proposal to eradicate and remove all Bahia turf in the Pearl Crescent cul-de-sac and replace with St. Augustine “floratam” turf. Turf should be “cut in” at the curb line so as not to be elevated the thickness of the sod piece above the curb. (Pic 1)



2. I mentioned weeds and problem turf on the Forget-Me-Not roundabout in last month's report, Item No. 40. I did not mention, though, there were some failing Gold Mound that need to be replaced. I would like CLM to Install and Invoice these plants (app. 6) after threat of freezing weather has passed.



## Tab 8



# PROPOSAL



#17

Date: 1/17/19

PROPERTY: Connerton CDD (Connerton Blvd. "Tunnel")

## SCOPE OF WORK:

- Remove total 640 sq ft of sod at base of each tunnel wall (creating a 2ft wide bed 80ft long at each wall base). Install 640 sq ft of 1"- 3" river rock to fill beds.  
Total: \$ 5,150
- Option 2: Mulch beds in place of river rock.  
Total: \$ 2,950

Grand Total: Depends on option

**Payment due within 15 days of completion of the above proposed work.**

If there are any questions, please contact me at your earliest convenience.

An acceptance of this proposal within 30 days shall constitute a contract between us. Beyond 30 days the above prices are subject to review.

Date of Acceptance \_\_\_\_\_

Estimated By: George Woods

\_\_\_\_\_  
Signature

*George Woods*  
\_\_\_\_\_  
Signature



# PROPOSAL



#19

Date: 1/22/19

PROPERTY: Connerton CDD (Blue Mist "median sod")

## SCOPE OF WORK:

- Remove excess sod and dirt on both ends of the median.
- Install 270 sq ft of St. Augustine sod.

Grand Total \$ 575

**Payment due within 15 days of completion of the above proposed work.**

If there are any questions, please contact me at your earliest convenience.

An acceptance of this proposal within 30 days shall constitute a contract between us. Beyond 30 days the above prices are subject to review.

Date of Acceptance \_\_\_\_\_

Estimated By: George Woods

\_\_\_\_\_  
Signature

*George Woods*  
\_\_\_\_\_  
Signature:



# PROPOSAL



#20

Date: 1/22/19

PROPERTY: Connerton CDD (Connerton Blvd "wash out")

## SCOPE OF WORK:

- Remove existing dirt to prepare for retaining wall.
- Install (1) 12ft long back wall at 3ft high with 4"x12" landscape blocks.
- Install (2) 8ft long walls starting at 3ft high and tapering down.
- Each wall will have a finished top block.

Grand Total \$ 2,305

**Payment due within 15 days of completion of the above proposed work.**

If there are any questions, please contact me at your earliest convenience.

An acceptance of this proposal within 30 days shall constitute a contract between us. Beyond 30 days the above prices are subject to review.

Date of Acceptance \_\_\_\_\_

Estimated By: George Woods

\_\_\_\_\_  
Signature

*George Woods*  
\_\_\_\_\_  
Signature:

## Tab 9



# PROPOSAL



#18

Date: 1/22/19

PROPERTY: Connerton CDD (Pearl Crescent "cul-de-sac")

## SCOPE OF WORK:

- Eradicate and remove 3700 sq ft of Bahia sod.
- Remove any excess dirt so that new sod is not elevated above curb.
- Install 3700 sq ft of new St. Augustine sod.

Grand Total \$ 4,255

**Payment due within 15 days of completion of the above proposed work.**

If there are any questions, please contact me at your earliest convenience.

An acceptance of this proposal within 30 days shall constitute a contract between us. Beyond 30 days the above prices are subject to review.

Date of Acceptance \_\_\_\_\_

Estimated By: George Woods

\_\_\_\_\_  
Signature

*George Woods*  
\_\_\_\_\_  
Signature:





***Ballenger & Company, Inc.*** 2335 64<sup>th</sup> Pl. N. St. Petersburg, FL 33702

***Irrigation Design & Management Specialists License #C8224***

Telephone 727-520-1082

Fax 727-330-3698

Mark@BallengerIrrigation.com

January 21, 2019

Connerton West CDD  
5844 Old Pasco Road  
Wesley Chapel, FL 33544

Re; Connerton Irrigation installation – 211 – Pearl Crescent Ct.

We hereby submit a proposal for the addition of irrigation for St. Augustine turf installation

- 2 – RainBird 5006 Rotor Heads, swing pipe, PVC zone pipe and fittings
- 6 – RainBird 1812PRS=R heads, nozzles, swing pipe, PVC zone pipe and fittings
- 1 – 1.5” Hunter ICV-151G-FS valve & rectangle box assembly
- 1 –Hunter single station decoder
- 340’ –2” PVC feeder pipe
- Installation, programming, testing & additional maintenance for 60 day grow in

Price..... \$ 3,100.00

Note;

1. Prices good for sixty (60) days.
2. Above price estimate utilizes existing irrigation sleeves and conduit plans dated 2007.
3. Existing main line & conduit utilized. Should conduit require repair/flushing repair estimate shall be provided.
4. Estimate installation time 2-days, weather permitting.
5. Dewatering, if required shall be an extra.
6. Boring across roadways, if required due to unavailable sleeves, shall be an extra.

***Mark A. Ballenger***

Mark A. Ballenger – President  
C.L.I.A., C.I.D., Florida Water Star Certified



Ballenger & Company, Inc.

\_\_\_\_\_  
Connerton West CDD

\_\_\_\_\_  
Date

## **Tab 10**



***Ballenger & Company, Inc.*** - 2335 64<sup>th</sup> Pl. N. St. Petersburg, FL 33702

***Irrigation Management Specialists***

Telephone 727-520-1082

Fax 727-330-3698

[gail@ballengerirrigation.com](mailto:gail@ballengerirrigation.com)

## **IRRIGATION REPORT**

DATE: January 22, 2019

PROJECT: Connerton – Land O'Lakes

RE: Irrigation System

Routine maintenance was conducted throughout the month and any alarms detected by the Hunter IMMS software were addressed as quickly as possible. Between December 19<sup>th</sup> and January 20<sup>th</sup> four decoders and four solenoids were replaced. The decoders for zones A4 and E22,45 were both under warranty, but the decoders for D65 and WW6 were past the five-year warranty period. None of the solenoids were covered by warranty.

There were no reported conflicts with the irrigation mainline and the installation of the new gas lines in Village 2.

BCI will be submitting a proposal to cap the battery-operated valve for the trees by the McDonalds. The valve remained closed this past month, but it is only a matter of time before it fails and the pump starts cycling. These trees should be established by now and were never the responsibility of the CDD.

There are several drip filters that will need to be replaced in the coming year. We will submit proposals to change a few at a time instead one of large request. The filters will be replaced with newer models that will be easier to clean and we will reconfigure the installation for easier access.

The ET sensor located on the Hunter ACC controller in Wonderment Way recorded 2.06" of ET and 4.93" of rain between December 19<sup>th</sup> and January 20<sup>th</sup>. There were three significant rainfall events of over 0.25", the greatest occurring on December 20<sup>th</sup> when 2.6" of rain fell at the site. The site was shut down for a total of 14 days to take advantage of what nature provided. There were several mornings when temperatures dipped into the mid-30s, so there is the possibility of cold damage in some areas.

Both pump stations were fully operational throughout the month. On January 19<sup>th</sup> routine maintenance was performed on both pump stations and everything looked good. The new color touch screen was installed on the EP2 pump station, making it much easier and safer to work on the pumps. The filter scanner rod was also replaced as were the front and back bearings on the filter. When the next quarterly maintenance is conducted, the front and back bearings will be replaced on the filter in the EP1 pump station. On January 23<sup>rd</sup>, the 10" butterfly valve was replaced on the EP1 pump station and the filter discharge pipe was reconfigured and buried.

If you have any questions or concerns, please feel free to contact us at your earliest convenience.

Sincerely,

*Gail Huff*

Gail Huff – C.L.I.A., Florida Water Star Certified





***Ballenger & Company, Inc.*** - 2335 64<sup>th</sup> Pl. N. St. Petersburg, FL 33702

***Irrigation Management Specialists***

Telephone 727-520-1082

Fax 727-330-3698

[gail@ballengerirrigation.com](mailto:gail@ballengerirrigation.com)

DATE: January 22, 2019

PROJECT: Connerton – Land O'Lakes

RE: Response to January 10, 2019 Field Inspection Report

4. In areas where the tree bubblers are visible above the tree ring, we will cut the swing pipe to below grade and either cap the bubbler or re-install. If the trees are in an area where they receive water from an adjacent drip zone or turf zone, we will cap the bubbler. If the area surrounding the tree has no supplemental irrigation, we will re-install the bubbler in the event of a severe drought.

8. We increased the water to the azaleas on Bluemist late last year to four days a week. Two of the days were time based and the other two were based on ET. These plants are also getting some overspray from the adjacent turf sprays. We will set them up on a new program for 15 minutes four days a week and see if there is any improvement.

11. The Sandankwa Viburnum hedge around the soccer field is fully operational and operates on the same program as all the other drip.

26. Yes, the annuals are all watered on the same program.

If you have any questions or concerns, please feel free to contact us at your earliest convenience.

Sincerely,

*Gail Huff*

Gail Huff – C.L.I.A., Florida Water Star Certified



## **Tab 11**

Connerton West CDD – January 2019 Storm water Pond System and Reservoir,  
Observations and Notes.



- During the month of January 2019, Cardno was on site on 3 occasions to make observations, treatment or follow up on previous treatments of storm water ponds, reservoirs and discharge areas.
- The Connerton community experienced slightly above average rainfall for January, during this period.
- In addition to storm water ponds, critical discharge areas were inspected, to ensure function as engineered.
- The vast majority of Connerton community ponds are at sod level and properly functioning.
- Two unseasonably rain events were experienced in January with 1(+) inches of rainfall. Post event observations, noted no issues as system appeared to be functioning as designed,
- Please note attached service report.

Thank you for this opportunity to communicate this review of activity with the Connerton West CDD.

Leonard Morrow  
Mitigation Coordinator  
[Leonard.Morrow@cardno.com](mailto:Leonard.Morrow@cardno.com)  
Cell # (813)267-4436

<b>Project #:</b>	RT21708000	<b>Lake Management</b>	✓
<b>Project Name:</b>	Connerton LM	<b>Mitigation Maintenance</b>	
<b>Phase:</b>	3018	<b>Technician:</b>	LDM
		<b>Other</b>	

TREATMENT DATE	AREAS TREATED / METHOD OF TREATMENT / RESTRICTIONS				
01/07/19	Algae / Vegetation				
01/15/19	Follow Observations and Treatment				
01/28/19	Algae / Vegetation				
SPECIES TREATED:					
algae	-	paragrass	-	<b>Additional Services:</b>	
alligator weed	✗	pennywort	-	dead fish clean up	-
azola	✗	primrose willow	✗	midge treatments	-
bacopa	-	punk tree	-	trash pick-up	✗
bahiagrass	-	ragweed	-		
barnyard grass	-	salt bush	✗		
Bermuda grass	-	sedges	-		
Brazilian pepper	-	sesbania	-		
caeserweed	-	soda apple	-		
Carolina willow	✗	southern niaid	-		
castorbean	-	Spanish needles	-		
cattail	✗	spike rush	✗		
Chinese tallow	-	thistle	-		
climbing hempvine	✗	torpedograss	✗		
cogongrass	✗	vetch	-		
dayflower	-	vines	✗		
dog fennel	✗	water fern	✗		
dollarweed	✗	water hyacinth	-		
duckweed	✗	water-lettuce	-		
elderberry	-	water-lily	-		
grasses	✗	watermeal	-		
hairy-pod cowpea	-	widgit grass	-		
hydrilla	-	wild taro	-		
hydrocotyle	-				
indigo	-				
<b>Comments:</b>					
Made observations and treatments as noted.					

## **Tab 12**



## Statutory Requirements for CDD Websites

189.069 Special districts; required reporting of information; web-based public access.—

(1) Beginning on October 1, 2015, or by the end of the first full fiscal year after its creation, each special district shall maintain an official website containing the information required by this section. Each special district shall submit its official website address to the department.

(a) Each independent special district shall maintain a separate website.

(b) Each dependent special district shall be prominently displayed on the home page of the website of the local general-purpose government upon which it is dependent with a hyperlink to such webpages as are necessary to provide the information required by this section. A dependent special district may maintain a separate website providing the information required by this section.

(2)(a) A special district shall post the following information, at a minimum, on the district's official website:

1. The full legal name of the special district.
  2. The public purpose of the special district.
  3. The name, official address, official e-mail address, and, if applicable, term and appointing authority for each member of the governing body of the special district.
  4. The fiscal year of the special district.
  5. The full text of the special district's charter, the date of establishment, the establishing entity, and the statute or statutes under which the special district operates, if different from the statute or statutes under which the special district was established. Community development districts may reference chapter 190 as the uniform charter but must include information relating to any grant of special powers.
  6. The mailing address, e-mail address, telephone number, and website uniform resource locator of the special district.
  7. A description of the boundaries or service area of, and the services provided by, the special district.
  8. A listing of all taxes, fees, assessments, or charges imposed and collected by the special district, including the rates or amounts for the fiscal year and the statutory authority for the levy of the tax, fee, assessment, or charge. For purposes of this subparagraph, charges do not include patient charges by a hospital or other health care provider.
  9. The primary contact information for the special district for purposes of communication from the department.
  10. A code of ethics adopted by the special district, if applicable, and a hyperlink to generally applicable ethics provisions.
  11. The budget of the special district and any amendments thereto in accordance with s. 189.016.
  12. The final, complete audit report for the most recent completed fiscal year and audit reports required by law or authorized by the governing body of the special district.
  13. A listing of its regularly scheduled public meetings as required by s. 189.015(1).
  14. The public facilities report, if applicable.
  15. The link to the Department of Financial Services' website as set forth in s. 218.32(1)(g).
  16. At least 7 days before each meeting or workshop, the agenda of the event, along with any meeting materials available in an electronic format, excluding confidential and exempt information. The information must remain on the website for at least 1 year after the event.
- (b) The department's website list of special districts in the state required under s. 189.061 shall include a link for each special district that provides web-based access to the public for all information and documentation required for submission to the department pursuant to subsection (1).

History.—s. 54, ch. 2014-22; s. 16, ch. 2016-22.

## Statutory Requirements for CDD Websites

1. A number of other “one-time” documents and information about the District.
2. Budget for current Fiscal Year which includes the assessment levels
3. Most recent completed Audit
4. Meeting Schedule (current FY)
5. Public Facilities Report
6. At least 7 days prior to the meeting, the agenda and all available meeting materials available in an electronic format.
7. Agendas must remain on the website for a year after the meeting.

Items we current post that are not required.

1. Minutes back for several years (minutes not required)
2. Monthly financial statements for several years (not required)
3. Budgets for several years (only need current)
4. Agendas beyond 1 year (only need one year)
5. News
6. Election Information
7. Ability to Contact Us
8. Upcoming Events

## **Tab 13**

Select Year: 2018 ▼ Go

## The 2018 Florida Statutes

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[Title XXIII](#)[MOTOR VEHICLES](#)[Chapter 316](#)[STATE UNIFORM TRAFFIC CONTROL](#)[View Entire Chapter](#)

**316.212 Operation of golf carts on certain roadways.**—The operation of a golf cart upon the public roads or streets of this state is prohibited except as provided herein:

(1) A golf cart may be operated only upon a county road that has been designated by a county, a municipal street that has been designated by a municipality, or a two-lane county road located within the jurisdiction of a municipality designated by that municipality, for use by golf carts. Prior to making such a designation, the responsible local governmental entity must first determine that golf carts may safely travel on or cross the public road or street, considering factors including the speed, volume, and character of motor vehicle traffic using the road or street. Upon a determination that golf carts may be safely operated on a designated road or street, the responsible governmental entity shall post appropriate signs to indicate that such operation is allowed.

(2) A golf cart may be operated on a part of the State Highway System only under the following conditions:

(a) To cross a portion of the State Highway System which intersects a county road or municipal street that has been designated for use by golf carts if the Department of Transportation has reviewed and approved the location and design of the crossing and any traffic control devices needed for safety purposes.

(b) To cross, at midblock, a part of the State Highway System where a golf course is constructed on both sides of the highway if the Department of Transportation has reviewed and approved the location and design of the crossing and any traffic control devices needed for safety purposes.

(c) A golf cart may be operated on a state road that has been designated for transfer to a local government unit pursuant to s. [335.0415](#) if the Department of Transportation determines that the operation of a golf cart within the right-of-way of the road will not impede the safe and efficient flow of motor vehicular traffic. The department may authorize the operation of golf carts on such a road if:

1. The road is the only available public road along which golf carts may travel or cross or the road provides the safest travel route among alternative routes available; and
2. The speed, volume, and character of motor vehicular traffic using the road is considered in making such a determination.

Upon its determination that golf carts may be operated on a given road, the department shall post appropriate signs on the road to indicate that such operation is allowed.

(3) Notwithstanding any other provision of this section, a golf cart may be operated for the purpose of crossing a street or highway where a single mobile home park is located on both sides of the street or highway and is divided by that street or highway, provided that the governmental entity having original jurisdiction over such street or highway shall review and approve the location of the crossing and require implementation of any traffic controls needed for safety purposes. This subsection shall apply only to residents or guests of the mobile home park. If notice is posted at the entrance and exit of any mobile home park where residents of the park operate golf carts or electric vehicles within the confines of the park, it is not necessary for the park to have a gate or other device at the entrance and exit in order for such golf carts or electric vehicles to be lawfully operated in the park.

(4) Notwithstanding any other provision of this section, if authorized by the Division of Recreation and Parks of the Department of Environmental Protection, a golf cart may be operated on a road that is part of the State Park Road System if the posted speed limit is 35 miles per hour or less.

(5) A golf cart may be operated only during the hours between sunrise and sunset, unless the responsible governmental entity has determined that a golf cart may be operated during the hours between sunset and sunrise and the golf cart is equipped with headlights, brake lights, turn signals, and a windshield.

(6) A golf cart must be equipped with efficient brakes, reliable steering apparatus, safe tires, a rearview mirror, and red reflectorized warning devices in both the front and rear.

(7) A golf cart may not be operated on public roads or streets by any person under the age of 14.

(8) A local governmental entity may enact an ordinance relating to:

(a) Golf cart operation and equipment which is more restrictive than those enumerated in this section. Upon enactment of such ordinance, the local governmental entity shall post appropriate signs or otherwise inform the residents that such an ordinance exists and that it will be enforced within the local government's jurisdictional territory. An ordinance referred to in this section must apply only to an unlicensed driver.

(b) Golf cart operation on **sidewalks** adjacent to specific segments of municipal streets, county roads, or state highways within the jurisdictional territory of the local governmental entity if:

1. The local governmental entity determines, after considering the condition and current use of the **sidewalks**, the character of the surrounding community, and the locations of authorized golf cart crossings, that golf carts, bicycles, and pedestrians may safely share the **sidewalk**;

2. The local governmental entity consults with the Department of Transportation before adopting the ordinance;

3. The ordinance restricts golf carts to a maximum speed of 15 miles per hour and permits such use on **sidewalks** adjacent to state highways only if the **sidewalks** are at least 8 feet wide;

4. The ordinance requires the golf carts to meet the equipment requirements in subsection (6). However, the ordinance may require additional equipment, including horns or other warning devices required by s. [316.271](#); and

5. The local governmental entity posts appropriate signs or otherwise informs residents that the ordinance exists and applies to such **sidewalks**.

(9) A violation of this section is a noncriminal traffic infraction, punishable pursuant to chapter 318 as a moving violation for infractions of subsections (1)-(5) or a local ordinance corresponding thereto and enacted pursuant to subsection (8), or punishable pursuant to chapter 318 as a nonmoving violation for infractions of subsection (6), subsection (7), or a local ordinance corresponding thereto and enacted pursuant to subsection (8).

**History.**—s. 2, ch. 83-188; s. 1, ch. 84-111; s. 2, ch. 88-253; s. 322, ch. 95-148; s. 4, ch. 96-413; s. 168, ch. 99-248; s. 7, ch. 2000-313; s. 6, ch. 2005-164; s. 3, ch. 2008-98; s. 46, ch. 2010-223; s. 2, ch. 2015-163.

Select Year:  

## The 2018 Florida Statutes

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[Title XXIII](#)[MOTOR VEHICLES](#)[Chapter 316](#)[STATE UNIFORM TRAFFIC CONTROL](#)[View Entire Chapter](#)

**316.2122 Operation of a low-speed vehicle or mini truck on certain roadways.**—The operation of a low-speed vehicle as defined in s. [320.01](#) or a mini truck as defined in s. [320.01](#) on any road is authorized with the following restrictions:

- (1) A low-speed vehicle or mini truck may be operated only on streets where the posted speed limit is 35 miles per hour or less. This does not prohibit a low-speed vehicle or mini truck from crossing a road or street at an intersection where the road or street has a posted speed limit of more than 35 miles per hour.
- (2) A low-speed vehicle must be equipped with headlamps, stop lamps, turn signal lamps, taillamps, reflex reflectors, parking brakes, rearview mirrors, windshields, seat belts, and vehicle identification numbers.
- (3) A low-speed vehicle or mini truck must be registered and insured in accordance with s. [320.02](#) and titled pursuant to chapter 319.
- (4) Any person operating a low-speed vehicle or mini truck must have in his or her possession a valid driver license.
- (5) A county or municipality may prohibit the operation of low-speed vehicles or mini trucks on any road under its jurisdiction if the governing body of the county or municipality determines that such prohibition is necessary in the interest of safety.
- (6) The Department of Transportation may prohibit the operation of low-speed vehicles or mini trucks on any road under its jurisdiction if it determines that such prohibition is necessary in the interest of safety.

**History.**—s. 1, ch. 99-163; s. 5, ch. 2009-183; s. 85, ch. 2012-174; s. 78, ch. 2013-160.

Select Year: 2018 ▼ Go

## The 2018 Florida Statutes

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[Title XXIII](#)  
MOTOR VEHICLES

[Chapter 320](#)  
MOTOR VEHICLE LICENSES

[View Entire Chapter](#)

**320.01 Definitions, general.**—As used in the Florida Statutes, except as otherwise provided, the term:

(1) “Motor vehicle” means:

(a) An automobile, motorcycle, truck, trailer, semitrailer, truck tractor and semitrailer combination, or any other vehicle operated on the roads of this state, used to transport persons or property, and propelled by power other than muscular power, but the term does not include traction engines, road rollers, personal delivery devices and mobile carriers as defined in s. [316.003](#), special mobile equipment as defined in s. [316.003](#), vehicles that run only upon a track, bicycles, swamp buggies, or mopeds.

(b) A recreational vehicle-type unit primarily designed as temporary living quarters for recreational, camping, or travel use, which either has its own motive power or is mounted on or drawn by another vehicle. Recreational vehicle-type units, when traveling on the public roadways of this state, must comply with the length and width provisions of s. [316.515](#), as that section may hereafter be amended. As defined below, the basic entities are:

1. The “travel trailer,” which is a vehicular portable unit, mounted on wheels, of such a size or weight as not to require special highway movement permits when drawn by a motorized vehicle. It is primarily designed and constructed to provide temporary living quarters for recreational, camping, or travel use. It has a body width of no more than 8½ feet and an overall body length of no more than 40 feet when factory-equipped for the road.
2. The “camping trailer,” which is a vehicular portable unit mounted on wheels and constructed with collapsible partial sidewalls which fold for towing by another vehicle and unfold at the campsite to provide temporary living quarters for recreational, camping, or travel use.
3. The “truck camper,” which is a truck equipped with a portable unit designed to be loaded onto, or affixed to, the bed or chassis of the truck and constructed to provide temporary living quarters for recreational, camping, or travel use.
4. The “motor home,” which is a vehicular unit which does not exceed the length, height, and width limitations provided in s. [316.515](#), is a self-propelled motor vehicle, and is primarily designed to provide temporary living quarters for recreational, camping, or travel use.
5. The “private motor coach,” which is a vehicular unit which does not exceed the length, width, and height limitations provided in s. [316.515\(9\)](#), is built on a self-propelled bus type chassis having no fewer than three load-bearing axles, and is primarily designed to provide temporary living quarters for recreational, camping, or travel use.
6. The “van conversion,” which is a vehicular unit which does not exceed the length and width limitations provided in s. [316.515](#), is built on a self-propelled motor vehicle chassis, and is designed for recreation, camping, and travel use.
7. The “park trailer,” which is a transportable unit which has a body width not exceeding 14 feet and which is built on a single chassis and is designed to provide seasonal or temporary living quarters when connected to utilities necessary for operation of installed fixtures and appliances. The total area of the unit in a setup mode, when measured from the exterior surface of the exterior stud walls at the level of maximum dimensions, not including any bay window, does not exceed 400 square feet when constructed to ANSI A-119.5 standards, and 500 square feet when constructed to United States Department of Housing and Urban Development Standards. The length of a park trailer means the distance from the exterior of the front of the body (nearest to the drawbar and

coupling mechanism) to the exterior of the rear of the body (at the opposite end of the body), including any protrusions.

8. The “fifth-wheel trailer,” which is a vehicular unit mounted on wheels, designed to provide temporary living quarters for recreational, camping, or travel use, of such size or weight as not to require a special highway movement permit, of gross trailer area not to exceed 400 square feet in the setup mode, and designed to be towed by a motorized vehicle that contains a towing mechanism that is mounted above or forward of the tow vehicle’s rear axle.

(2)(a) “Mobile home” means a structure, transportable in one or more sections, which is 8 body feet or more in width and which is built on an integral chassis and designed to be used as a dwelling when connected to the required utilities and includes the plumbing, heating, air-conditioning, and electrical systems contained therein. For tax purposes, the length of a mobile home is the distance from the exterior of the wall nearest to the drawbar and coupling mechanism to the exterior of the wall at the opposite end of the home where such walls enclose living or other interior space. Such distance includes expandable rooms, but excludes bay windows, porches, drawbars, couplings, hitches, wall and roof extensions, or other attachments that do not enclose interior space. In the event that the mobile home owner has no proof of the length of the drawbar, coupling, or hitch, then the tax collector may in his or her discretion either inspect the home to determine the actual length or may assume 4 feet to be the length of the drawbar, coupling, or hitch.

(b) “Manufactured home” means a mobile home fabricated on or after June 15, 1976, in an offsite manufacturing facility for installation or assembly at the building site, with each section bearing a seal certifying that it is built in compliance with the federal Manufactured Home Construction and Safety Standard Act.

(3) “Owner” means any person, firm, corporation, or association controlling any motor vehicle or mobile home by right of purchase, gift, lease, or otherwise.

(4) “Trailer” means any vehicle without motive power designed to be coupled to or drawn by a motor vehicle and constructed so that no part of its weight or that of its load rests upon the towing vehicle.

(5) “Semitrailer” means any vehicle without motive power designed to be coupled to or drawn by a motor vehicle and constructed so that some part of its weight and that of its load rests upon or is carried by another vehicle.

(6) “Net weight” means the actual scale weight in pounds with complete catalog equipment.

(7) “Gross weight” means the net weight of a motor vehicle in pounds plus the weight of the load carried by it.

(8) “Cwt” means the weight per hundred pounds, or major fraction thereof, of a motor vehicle.

(9) “Truck” means any motor vehicle with a net vehicle weight of 5,000 pounds or less and which is designed or used principally for the carriage of goods and includes a motor vehicle to which has been added a cabinet box, a platform, a rack, or other equipment for the purpose of carrying goods other than the personal effects of the passengers.

(10) “Heavy truck” means any motor vehicle with a net vehicle weight of more than 5,000 pounds, which is registered on the basis of gross vehicle weight in accordance with s. 320.08(4), and which is designed or used for the carriage of goods or designed or equipped with a connecting device for the purpose of drawing a trailer that is attached or coupled thereto by means of such connecting device and includes any such motor vehicle to which has been added a cabinet box, a platform, a rack, or other equipment for the purpose of carrying goods other than the personal effects of the passengers.

(11) “Truck tractor” means a motor vehicle which has four or more wheels and is designed and equipped with a fifth wheel for the primary purpose of drawing a semitrailer that is attached or coupled thereto by means of such fifth wheel and which has no provision for carrying loads independently.

(12) “Gross vehicle weight” means:

(a) For heavy trucks with a net weight of more than 5,000 pounds, but less than 8,000 pounds, the gross weight of the heavy truck. The gross vehicle weight is calculated by adding to the net weight of the heavy truck the weight of the load carried by it, which is the maximum gross weight as declared by the owner or person applying for registration.



(b) For heavy trucks with a net weight of 8,000 pounds or more, the gross weight of the heavy truck, including the gross weight of any trailer coupled thereto. The gross vehicle weight is calculated by adding to the gross weight of the heavy truck the gross weight of the trailer, which is the maximum gross weight as declared by the owner or person applying for registration.

(c) The gross weight of a truck tractor and semitrailer combination is calculated by adding to the net weight of the truck tractor the gross weight of the semitrailer, which is the maximum gross weight as declared by the owner or person applying for registration; such vehicles are together by means of a fifth-wheel arrangement whereby part of the weight of the semitrailer and load rests upon the truck tractor.

(13) "Passenger," or any abbreviation thereof, does not include a driver.

(14) "Private use" means the use of any vehicle which is not properly classified as a for-hire vehicle.

(15)(a) "For-hire vehicle" means any motor vehicle, when used for transporting persons or goods for compensation; let or rented to another for consideration; offered for rent or hire as a means of transportation for compensation; advertised in a newspaper or generally held out as being for rent or hire; used in connection with a travel bureau; or offered or used to provide transportation for persons solicited through personal contact or advertised on a "share-expense" basis. When goods or passengers are transported for compensation in a motor vehicle outside a municipal corporation of this state, or when goods are transported in a motor vehicle not owned by the person owning the goods, such transportation is "for hire." The carriage of goods and other personal property in a motor vehicle by a corporation or association for its stockholders, shareholders, and members, cooperative or otherwise, is transportation "for hire."

(b) The following are not included in the term "for-hire vehicle": a motor vehicle used for transporting school children to and from school under contract with school officials; a hearse or ambulance when operated by a licensed embalmer or mortician or his or her agent or employee in this state; a motor vehicle used in the transportation of agricultural or horticultural products or in transporting agricultural or horticultural supplies direct to growers or the consumers of such supplies or to associations of such growers or consumers; a motor vehicle temporarily used by a farmer for the transportation of agricultural or horticultural products from any farm or grove to a packinghouse or to a point of shipment by a transportation company; or a motor vehicle not exceeding 1½ tons under contract with the Government of the United States to carry United States mail, provided such vehicle is not used for commercial purposes.

(16) "Road" means the entire width between the boundary lines of every way or place of whatever nature when any part thereof is open to the use of the public for purposes of vehicular traffic.

(17) "Brake horsepower" means the actual unit of torque developed per unit of time at the output shaft of an engine, as measured by a dynamometer.

(18) "Department" means the Department of Highway Safety and Motor Vehicles.

(19)(a) "Registration period" means a period of 12 months or 24 months during which a motor vehicle or mobile home registration is valid.

(b) "Extended registration period" means a period of 24 months during which a motor vehicle or mobile home registration is valid.

(20) "Marine boat trailer dealer" means any person engaged in:

(a) The business of buying, selling, manufacturing, or dealing in trailers specifically designed to be drawn by another vehicle and used for the transportation on land of vessels, as defined in s. [327.02](#); or

(b) The offering or displaying of such trailers for sale.

(21) "Renewal period" means the period during which renewal of a motor vehicle registration or mobile home registration is required, as provided in s. [320.055](#).

(22) "Golf cart" means a motor vehicle that is designed and manufactured for operation on a golf course for sporting or recreational purposes and that is not capable of exceeding speeds of 20 miles per hour.

(23) "International Registration Plan" means a registration reciprocity agreement among states of the United States and provinces of Canada providing for payment of license fees on the basis of fleet miles operated in various jurisdictions.

(24) "Apportionable vehicle" means any vehicle, except recreational vehicles, vehicles displaying restricted plates, city pickup and delivery vehicles, buses used in transportation of chartered parties, and government-owned vehicles, which is used or intended for use in two or more member jurisdictions that allocate or proportionally register vehicles and which is used for the transportation of persons for hire or is designed, used, or maintained primarily for the transportation of property and:

- (a) Is a power unit having a gross vehicle weight in excess of 26,000 pounds;
- (b) Is a power unit having three or more axles, regardless of weight; or
- (c) Is used in combination, when the weight of such combination exceeds 26,000 pounds gross vehicle weight.

Vehicles, or combinations thereof, having a gross vehicle weight of 26,000 pounds or less and two-axle vehicles may be proportionally registered.

(25) "Commercial motor vehicle" means any vehicle which is not owned or operated by a governmental entity, which uses special fuel or motor fuel on the public highways, and which has a gross vehicle weight of 26,001 pounds or more, or has three or more axles regardless of weight, or is used in combination when the weight of such combination exceeds 26,001 pounds gross vehicle weight. A vehicle that occasionally transports personal property to and from a closed-course motorsport facility, as defined in s. 549.09(1)(a), is not a commercial motor vehicle if the use is not for profit and corporate sponsorship is not involved. As used in this subsection, the term "corporate sponsorship" means a payment, donation, gratuity, in-kind service, or other benefit provided to or derived by a person in relation to the underlying activity, other than the display of product or corporate names, logos, or other graphic information on the property being transported.

(26) "Motorcycle" means any motor vehicle having a seat or saddle for the use of the rider and designed to travel on not more than three wheels in contact with the ground. The term includes an autocycle, as defined in s. 316.003, but excludes a tractor, a moped, or any vehicle in which the operator is enclosed by a cabin unless it meets the requirements set forth by the National Highway Traffic Safety Administration for a motorcycle.

(27) "Moped" means any vehicle with pedals to permit propulsion by human power, having a seat or saddle for the use of the rider and designed to travel on not more than three wheels, with a motor rated not in excess of 2 brake horsepower and not capable of propelling the vehicle at a speed greater than 30 miles per hour on level ground, and with a power-drive system that functions directly or automatically without clutching or shifting gears by the operator after the drive system is engaged. If an internal combustion engine is used, the displacement may not exceed 50 cubic centimeters.

(28) "Interstate" means vehicle movement between or through two or more states.

(29) "Intrastate" means vehicle movement from one point within a state to another point within the same state.

(30) "Person" means and includes natural persons, corporations, copartnerships, firms, companies, agencies, or associations, singular or plural.

(31) "Registrant" means a person in whose name or names a vehicle is properly registered.

(32) "Motor carrier" means any person owning, controlling, operating, or managing any motor vehicle used to transport persons or property over any public highway.

(33) "Motorized disability access vehicle" means a vehicle designed primarily for handicapped individuals with normal upper body abilities and designed to be fueled by gasoline, travel on not more than three wheels, with a motor rated not in excess of 2 brake horsepower and not capable of propelling the vehicle at a speed greater than 30 miles per hour on level ground, and with a power-drive system that functions directly or automatically without clutching or shifting gears by the operator after the drive system is engaged. If an internal combustion engine is used, the displacement may not exceed 50 cubic centimeters.

(34) "Resident" means a person who has his or her principal place of domicile in this state for a period of more than 6 consecutive months, who has registered to vote in this state, who has made a statement of domicile pursuant to s. 222.17, or who has filed for homestead tax exemption on property in this state.

(35) "Nonresident" means a person who is not a resident.

(36) “Electric vehicle” means a motor vehicle that is powered by an electric motor that draws current from rechargeable storage batteries, fuel cells, or other sources of electrical current.

(37) “Disabled motor vehicle” means any motor vehicle as defined in subsection (1) which is not operable under its own motive power, excluding a nondisabled trailer or semitrailer, or any motor vehicle that is unsafe for operation upon the highways of this state.

(38) “Replacement motor vehicle” means any motor vehicle as defined in subsection (1) under tow by a wrecker to the location of a disabled motor vehicle for the purpose of replacing the disabled motor vehicle, thereby permitting the transfer of the disabled motor vehicle’s operator, passengers, and load to an operable motor vehicle.

(39) “Wrecker” means any motor vehicle that is used to tow, carry, or otherwise transport motor vehicles and that is equipped for that purpose with a boom, winch, car carrier, or other similar equipment.

(40) “Tow” means to pull or draw any motor vehicle with a power unit by means of a direct attachment, drawbar, or other connection or to carry a motor vehicle on a power unit designed to transport such vehicle from one location to another.

(41) “Low-speed vehicle” means any four-wheeled vehicle whose top speed is greater than 20 miles per hour but not greater than 25 miles per hour, including, but not limited to, neighborhood electric vehicles. Low-speed vehicles must comply with the safety standards in 49 C.F.R. s. 571.500 and s. [316.2122](#).

(42) “Utility vehicle” means a motor vehicle designed and manufactured for general maintenance, security, and landscaping purposes, but the term does not include any vehicle designed or used primarily for the transportation of persons or property on a street or highway, or a golf cart, or an all-terrain vehicle as defined in s. [316.2074](#).

(43) For purposes of this chapter, the term “agricultural products” means any food product; any agricultural, horticultural, or livestock product; any raw material used in plant food formulation; and any plant food used to produce food and fiber.

(44) “Mini truck” means any four-wheeled, reduced-dimension truck that does not have a National Highway Traffic Safety Administration truck classification, with a top speed of 55 miles per hour, and which is equipped with headlamps, stop lamps, turn signal lamps, taillamps, reflex reflectors, parking brakes, rearview mirrors, windshields, and seat belts.

(45) “Swamp buggy” means a motorized off-road vehicle that is designed or modified to travel over swampy or varied terrain and that may use large tires or tracks operated from an elevated platform. The term does not include any vehicle defined in chapter 261 or otherwise defined or classified in this chapter.

**History.**—ss. 1, 6, ch. 7275, 1917; s. 1, ch. 7737, 1918; RGS 1006, 1011; ss. 2, 5, ch. 8410, 1921; s. 2, ch. 9156, 1923; s. 1, ch. 9157, 1923; ss. 1, 3, ch. 10182, 1925; CGL 1280, 1285, 1677; s. 3, ch. 15625, 1931; s. 3, ch. 16085, 1933; s. 1, ch. 20743, 1941; s. 1, ch. 20911, 1941; s. 1, ch. 26923, 1951; s. 1, ch. 59-351; s. 1, ch. 65-61; s. 1, ch. 65-446; ss. 23, 24, 35, ch. 69-106; s. 1, ch. 70-215; s. 1, ch. 70-391; s. 93, ch. 71-377; s. 1, ch. 72-339; s. 1, ch. 73-284; s. 2, ch. 74-243; s. 3, ch. 75-66; s. 2, ch. 76-135; s. 4, ch. 76-286; s. 1, ch. 77-180; s. 1, ch. 77-357; s. 1, ch. 78-221; s. 125, ch. 79-400; s. 12, ch. 81-151; s. 22, ch. 82-134; s. 3, ch. 83-188; s. 23, ch. 83-215; s. 1, ch. 83-318; s. 1, ch. 84-182; s. 7, ch. 84-260; s. 5, ch. 85-155; s. 43, ch. 85-180; s. 10, ch. 85-309; s. 4, ch. 85-343; s. 11, ch. 86-243; s. 11, ch. 87-161; s. 20, ch. 87-198; s. 5, ch. 87-225; s. 1, ch. 88-147; s. 66, ch. 89-282; s. 2, ch. 89-320; s. 1, ch. 90-163; s. 4, ch. 90-270; s. 5, ch. 92-148; s. 39, ch. 94-306; s. 910, ch. 95-148; s. 10, ch. 95-247; s. 10, ch. 95-333; s. 29, ch. 96-413; s. 3, ch. 97-58; s. 2, ch. 99-163; s. 15, ch. 99-248; s. 39, ch. 2001-196; s. 1, ch. 2007-242; s. 16, ch. 2008-176; s. 2, ch. 2008-179; s. 6, ch. 2009-183; s. 20, ch. 2012-174; s. 27, ch. 2012-181; s. 27, ch. 2013-160; s. 72, ch. 2016-239; s. 4, ch. 2017-150; s. 5, ch. 2018-130.

## Tab 14

## BILL OF SALE

PROJECT: Connerton Village II Parcel 218 Phase 1A & 2A

PCU PROJECT NO.: 97-156.40.A.1

PROJECT LOCATION: Parcels adjacent and east of Blue Mist Parkway

Pasco Development Land 218, LLC and Connerton West Community Development District  
(Grantor), in the County of Pasco, State of Florida, for valuable consideration, the receipt of which is hereby acknowledged, does hereby grant, sell, transfer, and deliver unto Pasco County (Grantee) the following:

All water and wastewater facilities to the point of delivery or connection, including water, sewer, reclaimed water lines, pipes, and related equipment (listed in Exhibit B) constructed in and for the development of Connerton Village Two Parcel 218 Phases 1A and 2A, located in the public rights-of-way and easements contained within the property described in the attached Exhibit A (which includes a legible legal description and sketch of the property on which the improvements are located). The said water and wastewater facilities are tabulated on the attached Exhibit B.

to have and to hold the same to Pasco County, Florida, and its successors and assigns, to their use forever. And the Grantor hereby covenants with the Grantee that the Grantor is the lawful owner of the said goods, that they are free from all encumbrances, that the Grantor has good right to sell the same as aforesaid, and that the Grantor will warrant and defend the same against the lawful claims and demands of all persons.

**IN WITNESS WHEREOF**, the said Grantor has caused these presents to be executed, and hereunto set my hand, on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signed, sealed, and delivered in the presence of: GRANTOR: **Pasco Development Land 218, LLC**

\_\_\_\_\_  
NAME: \_\_\_\_\_  
Print

BY: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

NAME: \_\_\_\_\_

Print

Signed, sealed, and delivered in the presence of:

GRANTOR: **Connerton West Community  
Development District**

\_\_\_\_\_

NAME: \_\_\_\_\_  
Print

\_\_\_\_\_

NAME: \_\_\_\_\_  
Print

BY: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

## **Tab 15**

Date Entered	Category	Action Item	District Staff Responsible	Vendor Responsible	Target Date	Notes
1/23/2017	O&M	Replace Up-Lighting at Throughout	District Manager	Manny Cermeno	TBD	Work still pending at the Jasmine Abbey Entrance
11/6/2017	O&M	Replace Rose Cottage Area Playground	Greg	TBD	TBD	Bond Project list. Work in Progress.
11/6/2017	O&M	Add Playground to Garden Party Park	Greg	TBD	TBD	Bond Project list. Waiting on Rose Cottage Playground
11/6/2017	Admin	Wetland Clearing 8440 Westerland	District Manager	TBD	TBD	Trespass signs removed. Vegetation Growing in.
3/5/2018	O&M	Extend the Nature Trails per Refunding Agreement	District Engineer	Cardno	TBD	Reviewed with Project Engineer - getting his quote
9/24/2018	O&M	Place Sealant on Paint in Roadway	Stan	NA	2/4/2018	Lennar getting proposal to seal over paint on roads
10/23/2018	O&M	Repair Sidewalks	Rick Schappacher	TBD	2/4/2019	Waiting Until New Year and New Insurance Provider
<b>Landscape Projects</b>						
<b>Completed</b>						
5/1/2018						
2/6/2017						
10/23/2018						